

## CLEANING CHECKLIST

Carefully follow this checklist to maximise the return of your bond.

- **General**
  - Have carpets shampooed or steam cleaned on the last day of occupancy and give a copy of your receipt to your property manager
  - Have the property fumigate and deodorised by a registered pest company if animals were kept at the property and give a copy of your receipt to your property manager
  - Sweep and mop all non-carpeted floors removing all marks
  - Clean marks of all walls, ceilings and light switches
  - Dust and wash all surfaces
  - Dust and clean all doors and windows, frames and window sills/tracks
  - Clean all curtains and blinds (refer to property manager for method)
  - Clean all cupboards or wardrobes, inside and outside
  - Clean fans and light fittings – gently remove and clean
  - Wipe outside of air conditioning units, clean filters
  - Remove all cobwebs and insect marks
  - Clean all insect/security screens
- **Kitchen**
  - Clean inside and outside of all cupboards
  - Clean inside, outside of oven, microwave, dishwasher, fridge, defrost freezer (if supplied)
  - Clean cooktop, grill and range hood
  - Clean sink, especially drain holes, and taps, including descaling
  - Sweep/vacuum and wash floors
- **Bathroom**
  - Clean sink, toilet and bath including taps
  - Clean and remove any mould from walls, tiles and ceiling
  - Wash shower curtain with bleach or replace
  - Clean shower doors or enclosure
  - Clean all surface areas, shower rails and mirrors
  - Clean inside and outside of all storage, shelves, vanity and drawers
  - Sweep and wash all floors
- **Garage, carport and driveway**
  - Empty and wash out bins – place out for collection
  - Remove any oil stains on driveway or in garage
  - Remove cobwebs
- **Gardens, lawn and pool**
  - Mow grass, weed and trim edges
  - Clean out any leaves or debris in the pool – return pool to condition as per entry condition report and supply Pool Test report to property manager (completed on vacating day)
  - Sweep external areas